March 15, 2017

Dear Parent / Caregiver

I am pleased to announce that Connect is now being implemented in our school. Connect is an integrated online environment developed by the Department of Education WA for staff, students and parents in public schools. Check out the short video clip on Connect at https://vimeo.com/connectwa/welcome

How will parents access Connect?

Each parent will be given their own secure login to Connect. Connect is totally free and because it is provided by the Department of Education, very safe. As well as being able to login to Connect on any internet-enabled device, you may also receive notices from Connect that will be sent to you as either an email or a notification on your phone. A free app called *Connect Now* can be downloaded from Google Play or the Apple App Store and will let you receive Connect notices as push notifications.

If you have multiple children you only need one login – even if your children attend different public schools. When you login to Connect you will be able to see information specific to your own child/ren such as

- The classes in which your children are engaged
- Class calendars
- Week by week attendance information
- Assessment Outlines information drawn from Reporting to Parents (secondary)
- Assessments and evidence for your own child

Please read and sign the attached *Connect Conditions of Use for Parents* and complete the *Parents Registration Form* and return to the school by April 5, 2017. It can be scanned and emailed to karratha.shs@education.wa.edu.au. You will then be confidentially issued with your unique user name and password for Connect. We hope that you enjoy the Connect experience and see it as an exciting new way for you to stay in touch with your child's school journey.

Yours sincerely,

Jennifer McMahon

Principal

Connect Conditions of Use for Parents

1. Only parents or responsible persons as defined in the School Education Act 1999 and verified by the school will be given access to Connect.

2. Any person/s signing up for the service understands his/her responsibility for keeping the service access details (username and password) confidential.

3. The Department of Education does not accept responsibility for any event arising from unauthorised access or use of Connect.

Limits of the Service

The Department of Education provides Connect as an online service for teachers, students, parents and Department staff. Connect is a communication channel that schools may use to communicate with parents/guardians on matters impacting student education. The Department of Education does not undertake to provide all student-related information via Connect.

When using Connect, I agree that:

1. The information contained in Connect is personal and private information.

2. I will not interfere with network security, the data of another user, or attempt to log into the network with a user name and/or password of another user.

3. If I become aware of unauthorised access to my parent account I will immediately inform the school.

4. I consent to the logging, monitoring, auditing and disclosure of my use of Connect.

5. Any breach of these conditions for which I am responsible will result in my access to Connect being suspended or revoked.

Parent Name: …………………….Parent Signature: …………………………Date:……………...

Please return this form to the school in order to receive login information for Connect.

Connect registration for parents

Parent Details

Parent First Name

Parent Last Name

Parent E-mail

Email: Please print your full email address clearly in the boxes below (including any full stops) and check that it is correct. Any errors in your email address will result in delays in setting up your access to Connect.

Student Details

Student First Name

Student Last Name

Year Level

Form Class