## **Enrolment Steps for Big Picture at Karratha SHS**

- 1. Pick up an application from Administration or from the Big Picture office (B-Block Cluster).
- 2. Read through thoroughly to understand our expectations that derive from the Big Picture philosophy and our 12 Distinguishers (found on KSHS website).
- 3. Fill out the application form and return it to Administration or the Big Picture office (B-Block Cluster).
- 4. Background information will be collected and applications will be filed. Background information includes looking at individual strengths and challenges from reports, NAPLAN/OLNA results, SEQTA entries, attendance data and recommendations from classroom teachers, STARs, Clontarf, Deputies, year Co-ordinators and Student Wellbeing team.
  - \*The date of submission is also taken into account.
- 5. When positions arise, we will conduct interviews with each student (parents/carers are welcome to attend). Interviews will be held by their year level Advisory teacher and the Teacher in Charge. Scheduled times will be sent out via e-mail and reminders will be sent to teachers. The main reason for interviews is to get a sense of the students' capabilities and to ensure they have a clear understanding of the Big Picture program.
- 6. Students will then be ranked in order of suitability from all the information gathered. Positions will be offered accordingly to vacancy. Rankings may be revisited as circumstances and changes occur.
- 7. All new students will be placed on a two-week trial of any existing advisory to test the new dynamic and suitability. Any new full classes will be on a minimum four-week trial for the same reason.
- 8. Students will be monitored throughout the term to ensure they are reaching the expectations of the Big Commitment. Family contact will be made to inform of any success or concerns.
- 9. A meeting will be held if a student is not meeting the demands of the program and goals to be set, with possibility of exit if there is no evidence of improvement.