



Karratha Senior High School - Mobile Phone & Headphones Policy

At Karratha Senior High School we have phones and headphones off and away all day, between the hours of 8:20am – 2:30pm.

All students are aware of this behaviour expectation, reminders will be a part of classroom entry procedures. If a student has a mobile phone or headphones visible the procedure is as follows:

1. The student will be asked to turn off their phone or take out headphones and hand over to the teacher.
2. The phone will be placed in an envelope and the teacher will complete all details required on envelope.
3. The teacher will take the completed envelope with the phone/headphones to the Administration Office front desk before 2pm.
4. The administration staff will record the student's name and keep the envelope in a filing cabinet for the day.
5. Teacher will enter as Minor behaviour – Minor E-breach on Compass
6. Confiscation 1 and 2: The student can collect their phone at the end of the day.
7. Confiscation 3: The parent will be contacted, and they will need to collect the phone at the end of the day and for all subsequent confiscations. Administration staff will contact the confiscating teacher to make contact home.
8. Further actions will be put in place for repeated confiscations.

If a student refuses to follow a teacher's instructions, then the KSHS PBS Response and Referral pathway will be followed and further consequences will apply.

As per the Department of Education Mobile policy (poster below) there may be circumstances where students can use their phone/headphones.

Exceptions that need to be approved by a HOLA, SWB Co-ordinator, Deputy Principal or Principal are:

- Completion of tasks that cannot be completed on a computer or laptop.
- As part of a student's individual support plan.

